

NANSEMOND - SUFFOLK ACADEMY

POSITION TITLE: Middle School History Teacher
DIVISION: Middle School
REPORTS TO: Head of Middle School
FLSA: Full-time, Exempt
TERM: 10 Months

School Overview:

Nansemond-Suffolk Academy is an independent coeducational, college preparatory day school serving grades Pre-Kindergarten (including 2 year olds) through 12. The school has a current enrollment of approximately 900 students and 170 employees located on two campuses in Suffolk, Virginia. Nansemond-Suffolk Academy is accredited by the Virginia Association of Independent Schools.

Job Summary:

We are looking for a positive, enthusiastic, and proactive educator, with a passion to teach history to middle school students in grades 6-8. Candidates should have a strong background teaching history. This position requires collaborative work with faculty within the History Department. We seek candidates who possess the following education, experience, capabilities and qualities:

Essential Functions:

- Plan, prepare and deliver creative and effective instructional and interactive lesson plans that lead to active learning experiences and enhance a student's knowledge of history.
- Identify and select different instructional resources and methods to meet students' varying needs.
- Lead students to develop critical thinking and process skills.
- Collaborate and plan on a regular basis with the other colleagues within the grade level as well as history department.
- Utilize technology to enhance learning and instruction.
- Participate in departmental level, divisional and whole school meetings and professional development activities.
- Advise a small group of students and hold conferences with students and parents.
- Provide time to mentor, tutor and assist students who may need extra help.
- Grade papers, projects and post grades in a timely manner.
- Communicate with parents regarding a student's progress in the classroom.
- Ability to teach virtually via Zoom, Google Hangouts or other virtual learning technology applications to provide educational services via remote learning for a reasonable time should the school be closed for an extended period of time as a result of an unforeseen event (i.e. pandemic, pervasive health emergency or other catastrophe out of the control of the school).
- Perform additional duties as assigned by the Head of Middle School.

Required Education/Background:

- Possess a Bachelor's degree or postgraduate degree.
- Current teaching certification with a concentration in history is preferred.
- Holds a current teaching certification in the state of Virginia or in a reciprocal state.

- Technology proficiency is essential including use of Microsoft Word, Excel and PowerPoint and the use of SmartBoards and digital projectors preferably in an Apple environment. Proficiency with Google Educational Apps, Blackbaud and Google Classroom preferred, but not required.
- Effective in integrating technology into the classroom and using a variety of teaching methods to enhance learning.
- Teaching experience is preferred.

Required Skills:

- Understanding of the needs of students in a challenging academic independent school environment.
- Ability to collaborate effectively with other science teachers and ensure cohesion of the program across divisions.
- Understands the mission of the school and the need to focus on the education of the whole child.
- Takes initiative and is self-motivated.
- Represents the school positively in the community.
- Excellent organizational skills and communication skills, both written and oral.
- Understands the critical nature of building positive working relationships with students, parents and colleagues.
- Works collaboratively not only with teachers within the department but also school wide.

Nansemond-Suffolk Academy offers a competitive salary, health, retirement, disability and life insurance benefits. Qualified applicants shall submit a completed NSA employment application (form posted online), resume with references and a cover letter explaining their interest in and qualifications for this position to Angie Thompson, director of finance and accounting, at athompson@nsacademy.org, for further consideration. Salary commensurate with experience.

At Nansemond-Suffolk Academy, students are engaged in personal growth, inspired to discover their passion and empowered to make a difference in the world.